

**East Brunswick Township  
BOS Monthly Meeting  
July 28, 2026~ Page 1**

The Board of Supervisors of East Brunswick Township held their regular monthly meeting on Tuesday, July 28, 2026, at the Municipal Building. The Meeting was called to order by Chairman, Jeffrey Faust, at 6:28 PM. with the PLEDGE OF ALLEGIANCE to our flag.

In attendance for the meeting were Chairman Jeffrey Faust, Vice-Chairman John Heim, Supervisor David Teter, Solicitor James Crossen, Engineer Brian Baldwin, Secretary/Treasurer Jill Kulbitsky and Roadmaster Thomas Noecker. Residents, Scott & Jo Farkas, Mary Kimmel, Gabe Schmidt, Mason Freed, Jared Ward, John Caracappa were also in attendance.

**PUBLIC COMMENTS**

Scott & Jo Farkas and Mary Kimmel are concerned about how fast the vehicles travel on 443 from 895 through McKeansburg and also on Market St. which is the road where they live. They also have concerns about the grounds at the vacant 12 N. Market St. property. The supervisors explained that even if "speed" signs were installed by PennDot (443 is a state road), the speed limit would need to be enforced by the (Frackville) state police which do not have a heavy presence in our area. The supervisors invited them to contact PennDot about it. The township will send a letter to the 12 N. Market St. property to prompt them to maintain the grounds better.

John Caracappa thanked the supervisors for the donation through grant funds for the remodeling of the fire company hall for community events.

**PERSONS TO BE HEARD**

None

**UNFINISHED BUSINESS**

*Fee schedule for community room rental*

Jim Crossen presented a community room rental agreement. After review, D.Teter made a motion to approve the agreement with the impending addition of listing the specific rental fees and creating 2 separate agreements; residents/non-residents. J. Heim seconded. All in favor.

**NEW BUSINESS**

*Zomerfeld property-490 Summer Valley Rd.*

Gabe Schmidt and Mason Freed expressed many concerns about their neighboring property – Zomerfeld, 490 Summer Valley Rd., including the excavator work which broke off trees near over-hanging wires and digging which has resulted in dirty well water for Schmidt specifically and blocking a storm culvert. He is living in an unpermitted shed and using the game lands lot for his trash dumping and

bathroom. The supervisors stated our UCC official will be issuing him notice of violations. Once in receipt of the notice he will need to submit applications and payments for permits within 30 days or he will be fined. Eventually, if the fines go unpaid, liens will be placed on the property.

*Zitkus Final Plan Approval*

On June 12, 2026, the Township did receive a revised submission that provides an access easement instead of a new driveway, which addressed the major comment from the original submission. At your June 2, 2026, meeting, the Board did grant Conditional Final Plan Approval of this submission, awaiting review by the County Planning Department. On July 13, 2026, the Township received comments from the County Planning Department, with only comments relating to missing signatures. On July 21, 2026, the Applicant provide signed and sealed plans to the Township. The Board can now grant Final Plan Approval, without conditions, and place signatures on the plan. Once all signatures are in place, the plans can be returned to the Applicant for recording. J. Faust made a motion to grant final plan approval. D. Teter seconded. All in favor.

*Notice of resignation-Steve Dissinger*

Road crew member, Steve submitted a letter of resignation on June 25, 2026, with his last day of work being July 6, 2026. J. Faust made a motion to accept Steve's letter of resignation. D. Teter seconded. All in favor.

*Comcast franchise renewal agreement*

Solicitor, James Crossen, has reviewed the agreement and asked the supervisors if they want the renewed agreement to have a 10-year term. The supervisors would like the new agreement term to be 7 years and possibly a higher franchise fee. Jim will communicate that to Comcast.

*Purchase of tables/chairs/refrigerator for community room not to exceed \$3,500*

J. Faust made a motion to purchase tables, chairs & refrigerator for the community room not to exceed \$3,500. J. Heim seconded the motion. All in favor.

*New financial software discussion*

Currently, the township is using Quickbooks desktop for its financial software but upon renewal in May, the costs will increase greatly because Quickbooks will no longer support the Desktop version which means upgrading to a more expensive version and eventually only online services. The Township Secretary proposes to start using RA services software for its financial tracking. It is very cost effective and seems simple to use. The supervisors asked Jill to visit another township which currently uses it and view the navigation and features.

*CD investment with Mauch Chunk Trust*

MCT is offering an 8 or 13-month CD interest rate of 3.25% or 3.5% with \$10,000 of "new" money. Our current checking account rate is 2.39%. J. Faust made a motion to invest \$100,000 in an 8-mth. CD with MCT. D. Teter seconded. All in favor.

*Silver Maple Nursery LLC quote - lawncare applications for additional township complex lawns*

D. Teter made a motion to accept the quote in the amount of \$1,542 for applications to the lawns around the office, playground and behind the garage. Also, to include a one-time spray to kill the weeds on multi-purpose field #2 before hydroseeding. J. Faust seconded. All in favor.

**CORRESPONDENCE**

none

**GENERAL**

**BLUE MOUNTAIN RECREATION COMMISSION MEETING**-the next monthly recreation meeting is scheduled for Wednesday, August 26 at 7pm.

**ROAD MASTER REPORT**

The road crew prepared all the roads for the tar & chip project and helped South Manheim with a roof and brush mowed Pine Creek Rd. Tom helped West Brunswick with grading and cleared trees from the July 4<sup>th</sup> storm with the help of South Manheim & West Brunswick townships and the NR&EB Fire Co.

**MEETING MINUTES**

BOS monthly meeting – June 23, 2026, J. Heim made a motion to approve the minutes, as presented. J. Faust seconded. All in favor.

**TREASURERS REPORT**

A motion was made by J. Faust to approve the treasurer's report. J. Heim seconded the motion. All in Favor.

**REVIEW AND AUTHORIZATION OF BILLS**

D. Teter made a motion to approve the payment of bills, as presented. J. Heim seconded the motion. All in favor.

**ADJOURNMENT**

Jeff Faust made a motion to adjourn the public meeting at 7:29 pm. J. Heim seconded. All in favor.

Respectfully submitted,

Jill Kulbitsky  
Secretary/Treasurer