

**East Brunswick Township
BOS Monthly Meeting
December 16, 2025~ Page 1**

The Board of Supervisors of East Brunswick Township held their regular monthly meeting on Tuesday, December 16, 2025, at the Municipal Building. The Meeting was called to order by Chairman, Jeffrey Faust, at 6:30 PM. with the PLEDGE OF ALLEGIANCE to our flag.

In attendance for the meeting were Chairman Jeffrey Faust, Vice-Chairman John Heim, Supervisor Jean Strause, Solicitor James Crossen, Engineer Brian Baldwin, Secretary/Treasurer Jill Kulbitsky and Roadmaster Thomas Noecker. Residents, Samuel Riehl, Bill and Lena Seltzer, David J. Teter, John Campomizzi, Bill Schilling and Robert Schilling and New Ringgold Ambulance representative, Elena Hendricks, were also in attendance.

PUBLIC COMMENTS

Samuel Riehl, new property owner of 36 Summer Mountain Rd, explained the new measures which are in place to responsibly manage the property as a short-term rental.

PERSONS TO BE HEARD

Resident, Bill Seltzer, requested his 2 parcels, 20 Ridge Rd. (10.3 acres) and adjoining property with Summer Valley Rd. frontage (21.91 acres), be re-zoned agricultural because he would like to raise/breed cattle and hogs. The supervisors explained that the township cannot spot zone and based on the current zoning ordinance, he is allowed to raise so many animals per acre. Bill stated he would like to start small and see how it progresses. The supervisors stated that eventually he can take the steps to request a variance, if needed, but that for now, he should speak with the zoning officer, to make sure he stays in compliance.

UNFINISHED BUSINESS

Pine Valley Road bridge project

B. Baldwin, and Tom Noecker had a preconstruction on-site utility meeting with the contractor to discuss the temporary overhead utility relocation required to set the precast concrete arch. Temporary easements will be needed from the neighboring property owners. The contractor has submitted all the necessary paperwork for the project. The Contech arch drawings are in the review phase by Benesch.

Schilling subdivision

The Board of Supervisors granted Conditional Final Plan Approval. J. Faust made a motion to grant conditional final plan approval contingent on all plans being properly signed. J. Heim seconded the motion. All voted in favor.

Bredbenner subdivision

No movement to report but a time extension request until the February 24th BOS meeting has been submitted. J. Faust made a motion to accept the time extension request. J. Heim seconded the motion. All voted in favor.

Grant updates

B. Baldwin reported that 2025 CFA/LSA grant applications were submitted on November 26, 2025 for a new truck and land purchase, with award announcements expected around September 2026. The 2024 LSA grant announcements are expected in January 2026. The grant for Wild Turkey Lane bridge award announcement is expected this summer 2026.

2026 Budget

Two changes were made to the presented 2026 budget: EIT revenue increased to \$300,500 and Telephone expense increased to \$1,100. J. Strause made a motion to approve the 2026 Budget with this change. J. Heim seconded the motion. All voted in favor.

NEW BUSINESS

Employee handbook

The proposed handbook will be reviewed, with an expected adoption at the January 2026 Re-organization/BOS meeting.

Blue Mountain Recreation Commission-2026 budget

J. Faust made a motion to approve the budget as presented. J. Heim seconded the motion. All voted in favor.

Equipment sale bids

The township posted numerous items on Municibid for sale. The Municibid auctions ended on Monday, December 15 and the winning bids were presented for approval at the meeting: 1999 John Deer 310SE Loader/Backhoe - \$16,350, Galion Chief Roller - \$1,550, 2003 Cub Cadet Zero Turn mower - \$700, and 60 rolls of snow fence and stakes - \$200. J. Heim made a motion to accept the winning auction bids. J. Strause seconded the motion. All voted in favor.

2026 tax millage

Due to the 2025 county tax re-assessment, the township property tax millage needs to be set at a revenue neutral rate for the township. The 2026 total tax millage will be decreased to 1.0 mill from 5.614 mills to remain revenue neutral.

CORRESPONDENCE

J. Faust made a motion to approve the county's Emergency Operations Plan. J. Heim seconded the motion. All voted in favor. Resolution #5 was used to sign the EOP signature page.

Because of upgrading the township internet and phones, a GSM communicator needs to be purchased from DM2 in order for the security system to call out to emergency responders. Purchase of this equipment does not outweigh the monthly cost savings of the upgrade.

Facility request from Blue Mountain Soccer Club for Multipurpose field #1, 3/1/25-5/15/25. J. Faust made a motion to approve the request. J. Heim seconded. All voted in favor. The BMSC will be notified by the secretary to call the township before beginning use to make sure the field conditions are acceptable.

GENERAL

BLUE MOUNTAIN RECREATION COMMISSION MEETING

The monthly recreation meeting is scheduled for Wednesday, December 17 at 7PM.

ROAD MASTER REPORT

T. Noecker reported on the activities of the road crew, stating the crew prepared for snow removal including rebuilding a snow plow frame on the '96 truck, plowed and pushed drifts. The crew also cleaned and organized the garage office area and finished the Summer Mtn. shale job. Don Mengle has notified the township that he will no longer perform the part-time mowing for the township recreation area.

MEETING MINUTES

BOS MONTHLY MEETING – November 18, 2025, J. Heim motion to approve. J. Strause second. All in favor.

TREASURERS REPORT

A motion was made by J. Strause to approve the treasurer's report. J. Heim seconded the motion. All in Favor.

REVIEW AND AUTHORIZATION OF BILLS

J. Strause made a motion to approve the payment of bills, as presented. J. Faust seconded the motion. All in favor of motion.

New Ringgold Ambulance update

Elena reported that legal advice is that the association keep their name, as is, for 501C3 purposes. She also reported that there are costly mechanical issues with the current ambulance, so they are considering purchasing another used ambulance for \$30,000 and have asked for financial assistance from EBT. J. Faust stated that in order for the township to apply for grants on behalf of the ambulance association, EBT must be included in its name. The association was asked to provide documentation to the township on the repairs and/or purchase.

ADJOURNMENT

On a motion by J. Faust, second by J. Heim, the public meeting was adjourned at 7:55 pm. All in favor of motion.

Respectfully submitted,

Jill Kulbitsky
Secretary/Treasurer