

**East Brunswick Township
BOS Monthly Meeting
November 18, 2025~ Page 1**

The Board of Supervisors of East Brunswick Township held their regular monthly meeting on Tuesday, November 18, 2025, at the Municipal Building. The Meeting was called to order by Chairman, Jeffrey Faust, at 6:33 PM. with the PLEDGE OF ALLEGIANCE to our flag.

In attendance for the meeting were Chairman Jeffrey Faust, Vice-Chairman John Heim, Supervisor Jean Strause, Solicitor James Crossen, Engineer Brian Baldwin, Secretary/Treasurer Jill Kulbitsky and Roadmaster Thomas Noecker. Residents, Jane Shellhamer, David J. Teter, John Campomizzi, Bill Schilling and Robert Schilling were also in attendance.

PUBLIC COMMENTS none

PERSONS TO BE HEARD

Jane Shellhamer reported the 2026 egg hunt will be held on Saturday, March 14, 2026, with a snow/rain date of Sunday, March 15, 2026. due to the timing of Easter next year. New Ringgold & East Brunswick Community Fire Co. is hosting a chili/soup/boilo contest event on February 20, 2026. Jane asked how the profit (\$209.77) from the 2025 Strawberry Festival shall be allocated. J. Faust made a motion that the money be split 50/50 between the fire company and township. J. Heim seconded the motion. All in favor. Jill will inform the fire co. treasurer.

UNFINISHED BUSINESS

CFA LSA grant applications

There has yet to be a funding announcement for the previously-submitted CFA LSA grant application for a truck. The township will make 2 applications for the November 30, 2025 deadline for the new round of CFA LSA grants. These grants do not require local financial commitment.

J. Heim made a motion for Benesch & co. to make application, on behalf of East Brunswick township, for an LSA grant for a heavy-duty truck, based on the acquired quote for \$322,033.98. J. Strause seconded. All in favor. Resolution 2025-3 will be signed and submitted for the truck application.

J. Faust made a motion for Benesch & Co, to make application, on behalf of East Brunswick township, for an LSA grant for approximately 7 acres of recreational land at the appraised price. J. Heim seconded. All in favor. Solicitor J. Crossen will acquire an updated appraisal for the land, since the

previous appraisal is from May 2024. All in favor. Resolution 2025-4 will be signed and submitted for the land purchase application.

Pine Valley Road bridge project

On October 29, 2025, Miller Soil Solutions formally requested to withdraw their bid (\$209,833.50) for this project due to clerical errors. J. Heim made a motion to accept Miller Soil Solutions' bid withdrawal. J. Strause seconded. All in favor. Minnichi, Inc. is the 2nd lowest bidder at \$309,000. J. Faust made a motion to accept Minnichi's bid for the Pine Valley Road Bridge replacement. J. Heim seconded. All in favor.

Schilling subdivision

Bill Schilling asked for clarification of the delay of township conditional approval. Except for DEP approval of the sewer module, the township has not received any new information on this subdivision application. The right-of-way needs to be redefined, so updated plans are expected from the surveyor. Once the plans are updated the county Act 247 review also must be completed.

Bredbenner subdivision

No update

NEW BUSINESS

2026 meeting dates

J. Faust made a motion to advertise the list of Board of Supervisor meetings for 2026. The November (November 17) and December (December 15) meeting dates were moved to the third Tuesday of the month because of Thanksgiving and Christmas. J. Faust made a motion to advertise the list of Board of Supervisor meetings for 2026. J. Strause seconded. All in favor.

Blue Mountain Recreation Commission 2026 Budget

J. Faust made a motion to tabled the approval of their 2026 budget due to needing more updated information. J. Heim seconded. All in favor.

Strawberry Festival proceeds – discussed in Persons to Be Heard

Equipment purchase reimbursement

J. Heim made a motion to reimburse the township \$144,000 out of allowable Liquid Fuels money for the purchase of the new Caterpillar roller in the beginning of 2025. J. Faust seconded. All in favor.

CORRESPONDENCE

J. Faust made a motion for repository approval for Parcel# 07-06-0043.002. J. Heim seconded. All in favor.

In continuing with the 5G LTE Business Internet upgrade, new digital phone equipment must be ordered. The cost of the phone base and cordless receiver is \$262.50. Also, there is an upgrade for the wireless phone contract which will make the monthly invoice less (\$36). No new equipment is required for this. J. Strause made a motion to approve the purchase of the phone base and receiver and to upgrade the wireless phone contract. J. Heim seconded. All in favor.

GENERAL

BLUE MOUNTAIN RECREATION COMMISSION MEETING

The monthly recreation meeting is scheduled for Wednesday, November 19 at 7PM.

CONCERNS/UPDATES none

ROAD MASTER REPORT

T. Noecker reported on the activities of the road crew, stating the crew helped West Brunswick Township with a roof, cleared leaves from road gutters, cold patched holes on Spruce, Wild Turkey Lane and Bear Creek Drive. They also fixed a section of Summer Mtn. Rd., hauling shale in, and cleared fallen trees and prepared for winter maintenance.

MEETING MINUTES

BOS MONTHLY MEETING – October 28, 2025, J. Faust motion to approve. J. Heim second. Motion approved.

TREASURERS REPORT

A motion was made by J. Strause to approve the treasurer's report. J. Heim seconded the motion. All in Favor.

REVIEW AND AUTHORIZATION OF BILLS

J. Faust made a motion to approve the payment of bills, as presented. J. Heim seconded the motion. All in favor of motion.

ADJOURNMENT

On a motion by J. Faust, second by J. Heim, the public meeting was adjourned at 7:30 pm. All in favor of motion.

Respectfully submitted,

Jill Kulbitsky
Secretary/Treasurer